

COMMISSIONER'S BOARD MEETING AGENDA MAY 1, 2024

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Present for the meeting:

I. Pledge of Allegiance / Call to Order:

II. Visitor Recognition / Public Comment:

III. Approval of Minutes:

1. Approval of the minutes of the April 24, 2024 Commissioner Board Meeting.

IV. Department Requests:

1. Motion to approve ordering the following:

Various office supplies	\$92.24	Central Supply
Copy paper	\$204.95	Central Supply
Cleaning supplies		Visitor Center
Cleaning supplies	\$36.20	Bldgs & Grounds
Desk chair	\$159.98	Elections
Veteran markers	\$375.00	Veteran Affairs
Office supplies	\$197.74	Conservation & Planning
HP laserjet ink	\$274.95	Recorder's Office

2. Brenda McCanna, Transportation Director is requesting approval to attend the Annual Transit Retreat in Erie, May 21-22, 2024. Total expenses will be approximately \$722.23 and will be paid for with funds from the State.
3. Donna Zofcin, Conservation and Planning Director is requesting approval to attend the Agriculture Conservation Assistance Program Conference in State College, June 4-6, 2024. Total expenses will be approximately \$398.37 and will be paid from the ACAP Account.
4. Robert Porter, Veteran Affairs Director is requesting approval to attend the PSACDVA Conference in Scranton PA June 17-21, 2024. Lodging for four nights will be \$428.00 plus taxes, parking will be \$5.00 per day for five days, mileage and meals will be requested upon return. Registration is free.

V. Approval to Pay the Following Bills:

General Fund Payroll	
General Fund Bills	\$1,629.25
Transportation Payroll	
Transportation Bills	\$1,364.48
Children & Youth Payroll	
Children & Youth Bills	\$1,005.84

VI. Old Business:

VII. New Business:

1. Motion for the County Treasurer to make the following checks out of the Title III Account:  
Forest County Extension      \$3,758.36      May allocation and personnel expenses  
Penelec                              \$91.14              Account #100133270577
2. Motion for the County Treasurer to transfer \$337.80 from the Veterans' Transportation Account to the Transportation Account for March veteran copays.

4/3/2024

3. Motion for the County Treasurer to make the following checks out of the Visitor Center Account:

Penelec	\$63.73	Account #100111996839
UGI Utilities	\$100.98	Account #411007533655
Armstrong	\$69.95	Account #0487032-01
General Fund	\$173.73	Reimbursement for cleaning supplies/Snyder Bros. bill
4. Motion for the County Treasurer to make a check out of the Human Services Development Fund in the amount of \$600.00 payable to Penelec for client electric assistance.
5. Motion to approve Resolution #4 of 2024 whereas, the County of Forest Will be undertaking a project under the Strategic Management Planning Program in order to complete a financial assessment and management audit of the County.
6. Motion to Proclaim May 2 – May 22, 2024 as “Remake Learning Days of Northwestern PA” in order to bring attention to a 20-day festival that celebrates the many learning opportunities in the community.
7. Motion to approve the Letter of Agreement between Beacon Light Behavioral Health System & Beacon Light Adult Residential Services and the County of Forest for the provision of care coordination activities to include: referral, treatment, discharge treatment and establishing supports for clients and their caregivers. The term of the agreement is 24 months beginning 7/1/2024 and ending 6/30/2026.
8. Motion to appoint the following individuals to the Forest County Industrial & Commercial Development Authority:  
Mathew Haslet, 100 Vine Street Boulevard, Tionesta, PA 16353  
Cindy Crytzer, 275 Rudolph Road, Tionesta, PA 16353

VIII. Adjournment:

XI. Salary Board: