

COMMISSIONER'S BOARD MEETING AGENDA APRIL 17, 2024

Present for the meeting:

I. Pledge of Allegiance / Call to Order:

II. Visitor Recognition / Public Comment:

III. Approval of Minutes:

1. Approval of the minutes of the April 10, 2024 Commissioner Board Meeting.

IV. Department Requests:

1. Motion to approve ordering the following:

4 Shirts for officers	\$299.00	Sheriff's Office
Advertising	\$125.00	Sheriff's Office
Calculator	\$33.65	Payroll Account
Paper products, cleaning	\$119.23	Maintenance
Paper, IT Equip	\$202.98	Elections
Mowing cleats		Bldgs and Grounds
Starfish Carnival Items	\$100.00	Probation

2. Denise Saxton, Tax Claim Director is requesting approval to make the March Distribution from the Tax Claim Bureau Account as follows:

Forest County	\$13,892.31
Forest Area School District	\$28,348.57
Municipalities	\$2,367.74

3. Motion to approve the Treasurer attending the Opioid Symposium on May 1st at the Blair Convention Center at a cost of \$25.00 for registration plus mileage.

V. Approval to Pay the Following Bills:

General Fund Payroll	
General Fund Bills	\$4,118.13
Transportation Payroll	
Transportation Bills	\$7,260.33
Children & Youth Payroll	
Children & Youth Bills	\$17,586.48

VI. Old Business:

VII. New Business:

1. Motion for the County Treasurer to make a check out of the 911 Account to pay the following:

Windstream	\$52.20	Account #021428743
Casey Lindemuth	\$630.00	GIS Services 2/27/24-3/13/24
General Fund	\$7,420.99	1 st quarter 2024 office and personnel expenses
OnSolve Code Red	\$489.83	3/29/24-1/11/2025 Annual subscription fee

2. Motion for the County Treasurer to make a check out of the Visitor Center Account:

Tionesta Borough	\$110.91	Account #2161-0
------------------	----------	-----------------

4/3/2024

3. Motion for the County Treasurer to make a check out of the Forest County Human Services Development Fund in the amount of \$4,718.40 payable to Forest County Transportation for March Adult transportation trips.
4. Motion for the County Treasurer to make a check out of the ERAP 2 Account in the amount of \$84,824.77 payable to Pennsylvania Department of Human Services and mail payment to the following address:
Bureau of Financial Operations
Financial Reporting and Payments Section
Attention: Evan Wallick
1st Floor Forum Place
PO Box 2675
Harrisburg, PA 17105-2675
5. Motion for the County Treasurer to transfer \$20,640.00 from the ARC Account to the Act 13-Legacy Fee Account. These grant funds are to reimburse expenses paid for the feasibility study for the proposed Nittany project at the BVK property.
6. Motion to award second lowest bid, submitted by C&G Moore Enterprises, LLC for the concrete step removal in front of the courthouse pending receipt of a certificate of insurance and W-9. Upon completion of the work, contractor shall be paid from the Operating Reserve Fund. Lowest bidder was unable to meet the requirements of the project.

Passauer Excavation, Inc.	\$18,000.00
C&G Moore Enterprises, LLC	\$16,950.00
Kline Construction	\$16,800.00

VIII. Adjournment:

XI. Salary Board: