

County of Forest

Board of Assessment Appeals

INSTRUCTIONS FOR FILING APPEAL

- A. All notices of appeal must be signed by the owner of the property or such owner's attorney. Where the owner is a corporation, the appeal form must be signed by an authorized officer of the corporation or such corporation's attorney. In the case of a partnership or other proprietorship, only one proprietor or partner must sign.
- B. You may represent yourself at the hearing, or you may have an attorney represent you.
- C. It is highly recommended that you obtain a fair market value appraisal of the property in question by a certified appraiser for presentation at the hearing. Without a current fair market value appraisal, it will be difficult for the Board of determine the extent to which your appeal is valid.
- D. If the property in question is leased to third parties, you should bring copies of all leases to the hearing to present to the Board.

**FOREST COUNTY BOARD OF ASSESSMENT
ASSESSMENT OFFICE
526 ELM STREET, BOX 1
TIONESTA, PA 16353
(814) 755-3532 (PHONE) (814) 755-8837 (FAX)**

Location of Property: _____

Owner's Name: _____

Owner's Mailing Address: _____

Parcel ID: Map # _____ Control # _____

Name of Attorney (if any): _____

Address to which notice of time and place of hearing on appeal should be mailed:

Assessments: Land: _____ Building: _____ Total: _____

Type of Property: _____

If income producing property, supply yearly income amounts:

Gross Income: _____ Net Income: _____

Purchase Price or Construction of:

A. Land only _____ Year _____

B. Bldg. only _____ Year _____

C. Land & Bldgs. _____ Year _____

D. Oil/Gas/Mineral _____ Year _____

Your estimate of its value: _____ Current insured value: _____

Specify your reasons for this appeal: _____

CERTIFICATE OF APPEAL

I/We hereby declare my/our intention to appeal from the assessment described above and I/we do hereby certify that the foregoing statements made by me/us in connection herewith are true and correct and that this appeal is made in good faith and in compliance with the provisions of the Act of Assembly pertaining thereto.

Dated this _____ day of _____, 20__.

Signed _____ Signed _____

If you are using comparable properties for your appeal, please list them by name, address, and tax parcel number below:
