

COMMISSIONER'S BOARD MEETING MINUTES, DECEMBER 20, 2018

Present for the meeting were Commissioners Robert J. Snyder, Jr., Basil D. Huffman and Norman J. Wimer. Also present were Treasurer Stacey L. Barnes and Sheriff Robert L. Wolfgang.

- I. Call to Order: Commissioner Snyder called the meeting to order at 10:00 a.m. after leading the group in the Pledge of Allegiance and a moment of silence.
- II. Approval of the December 6, 2018 minutes: Commissioner Wimer made a motion to approve the minutes of the December 6, 2018 meeting. Commissioner Huffman seconded the motion. The motion carried unanimously.
- III. Approval of the following bills: Commissioner Huffman made a motion to approve the following bills. Commissioner Wimer seconded the motion. The motion carried unanimously.

General Fund Payroll	\$42,473.08
General Fund Bills	\$50,134.84
Transportation Payroll	\$11,842.12
Transportation Bills	\$8,743.96
Children & Youth Payroll	\$11,875.82
Children & Youth Bills	\$15,157.14

- IV. Department Requests: Commissioner Wimer made a motion to approve all department requests. Commissioner Huffman seconded the motion. The motion carried unanimously.
 1. The Register, Recorder, Prothonotary and Clerk of Courts is requesting approval to order 3 boxes of envelopes.
 2. The Conservation & Planning Director is requesting approval to order envelopes and ink at a cost of \$169.88 to be paid from Conservation and Planning Account.

3. The Sheriff's Office is requesting approval to order a dehumidifier at a cost of \$199.00 for the area where confiscated weapons are stored.
4. The Sheriff's Office is requesting approval to order the following uniforms and equipment: Short sleeve shirts, long sleeve shirts, polo shirts, frisk gloves, belt keepers, mace case, duty belt, duty holster, duty coat, cpr mask, name tags and duty bag at a cost of \$721.69.

V. Old Business: They are doing concrete work at the new garage/office building.

VI. New Business:

1. Commissioner Huffman made a motion for the County Treasurer to make the following checks out of the 911 Fund:

Verizon	\$1,520.80	Account #450-778-786-0001-96
Windstream	\$52.96	Account #021428743
Windstream	\$192.76	Account #021808867
Windstream	\$185.89	Account #021613494
Windstream	\$197.11	Account #021613493
Mobilcom	\$60.22	Tower Signs Invoice #49376 per FCC regulations
General Fund	\$5,750.64	4 th quarter 2018 expenses
Curtis Kiefer	\$146.33	Addressing mileage 11/14-12/17

Commissioner Wimer seconded the motion. The motion carried unanimously.
2. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Act 13-Impact Fee Account:

Dynasty Construction Unlimited, Inc.	\$11,250.00	Pay application #2 Garage Project
General Fund	\$505.72	Supplies for new building/conduit

Commissioner Huffman seconded the motion. The motion carried unanimously.
3. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Visitor Center Account:

Allegheny Valley Landscape	\$41.00	November plowing
UGI Central	\$86.63	Account #411007533655
Penelec	\$80.31	Account #100111996839
Armstrong	\$69.95	Account #0487032-01

Commissioner Huffman seconded the motion. The motion carried unanimously.
4. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Title III Account for utilities at the Fire-Wise Education Center:

UGI Central	\$185.08	Account #411007972556
Penelec	\$178.95	Account #100083350106

Commissioner Huffman seconded the motion. The motion carried unanimously.
5. Commissioner Huffman made a motion for the County Treasurer to make a check out of the Act 44 Liquid Fuel Fund payable to the General Fund to reimburse for solicitor services related to the Elm Street Bridge Rehabilitation Project in the amount of \$142.20. Commissioner Wimer seconded the motion. The motion carried unanimously.
6. Commissioner Wimer made a motion for the County Treasurer to make a check out of the Liquid Fuel Fund payable to Allegheny Valley Landscape in the amount of \$135.00 for plowing the Elm Street Bridge and Courthouse Drive in November. Commissioner Huffman seconded the motion. The motion carried unanimously.
7. Commissioner Huffman made a motion for the County Treasurer to make the following checks out of the Liquid Fuel Fund for 2018 County Aid payments:

Tionesta Township	\$1500.00	Salt Brine
Kingsley Township	\$1500.00	Limestone

Commissioner Wimer seconded the motion. The motion carried unanimously.
8. Commissioner Wimer made a motion to approve Resolution #13 of 2018 in order to add an additional \$100,000.00 to the Elm Street Bridge Project costs, increasing the total project cost to \$1,246,870.00. Commissioner Huffman seconded the motion. The motion carried unanimously.
9. Commissioner Huffman made a motion to approve the quote from Hyer Electric, 34923 Lake Road, Centerville, PA 16404 for maintenance of the County's two generators and the two 911 generators at a cost of \$175.00 per generator, per year for five years, to include one free replacement battery after four years. Commissioner Wimer seconded the motion. The motion carried unanimously.
10. Commissioner Huffman made a motion to approve hiring Thomas Stack to fill the full time position vacated by Nickalas Hawk and previously offered but declined by Kevin Daly. Mr. Stack shall begin employment on December 31, 2018 at a rate of \$14.95 per hour with insurance beginning February 1, 2019. Commissioner Wimer seconded the motion. The motion carried unanimously.

VII. Public Comment:

1. The Sheriff indicated that the Annual Shop With a Cop Program was a huge success. They collected over \$9500.00 and served 55 children and included 42 families. In addition to the children being able to shop for a gift and treated to lunch, each family that was represented was given a \$75.00 gift

certificate for the Leeper Red and White so that they can purchase items for a Christmas meal. Muccio Transportation donates the transportation of the children for this day.

- VIII. Adjournment: Commissioner Huffman made a motion to close the meeting. Commissioner Wimer seconded the motion. The meeting adjourned at 10:15 a.m.

Respectfully submitted, Lynette Greathouse, Chief Clerk