

COMMISSIONER'S BOARD MEETING MINUTES, FEBRUARY 21, 2019

Present for the meeting were Commissioners Robert J. Snyder, Jr., Basil D. Huffman and Norman J. Wimer.

I. Call to Order: Commissioner Snyder called the meeting to order at 10:00 a.m. after leading the group in the Pledge of Allegiance and a moment of silence.

II. Approval of the February 7, 2019 meeting minutes: Commissioner Huffman made a motion to approve the minutes of the February 7, 2019 meeting. Commissioner Wimer seconded the motion. The motion carried unanimously.

III. Approval of the following bills: Commissioner Wimer made a motion to approve paying the bills. Commissioner Huffman seconded the motion. The motion carried unanimously.

General Fund Payroll	\$45,260.16
General Fund Bills	\$29,845.99
Transportation Payroll	\$12,553.08
Transportation Bills	\$5,102.16
Children & Youth Payroll	\$12,300.34
Children & Youth Bills	\$17,884.32

IV. Department Requests: Commissioner Wimer made a motion to approve all department requests. Commissioner Huffman seconded the motion. The motion carried unanimously.

1. The Sheriff's Office is requesting .05 and .115 Data Master solution at a cost of \$28.00.
2. The Sheriff's Office is requesting approval to four black ink cartridges.
3. EMA Coordinator, Randall Parrett is requesting approval to purchase 6 spill tech poly blend absorbent socks at a cost of \$386.26 to be paid from the EMA Education & Training Account.

V. Old Business:

1. The Annex building now has electrical and internet wiring in place. MVS is running wires for the fire and security systems and HVAC is working on the heating and air conditioning installation. Drywall will begin to be hung very soon.
2. After being tabled at the last meeting, Commissioner Huffman made a motion to approve the Purchase of Service Agreement between the County of Forest and PayGOV.us for the provision of online, mobile and counter electronic payment services with MagTek Card readers. This proposal is confirmed at 2.5% for all transactions over \$40.01 and a flat \$1.00 for all transactions up to \$40.00. Commissioner Wimer seconded the motion. The motion carried unanimously.

VI. New Business:

1. Bids for the 2006 Dodge Charger were opened.
Carolyn Mealy \$308.00
Steven Barnett \$1100.50
Danielle Hoffman \$775.00
Commissioner Wimer made a motion accept the bid from Steven Barnett for the 2006 Dodge Charger. Commissioner Huffman seconded the motion. The motion carried unanimously.
2. Commissioner Wimer made a motion for the County Treasurer to make checks out of the 9-1-1 Account to pay the following bills:
CCAP \$200.00 2019 GIS Pros Dues

Windstream	\$185.89	Account #021613494
Windstream	\$197.11	Account #021613493
Windstream	\$192.76	Account #021808867
Verizon	\$1,378.00	Account #450-778-786-0001-96
M. Curtis Kiefer	\$104.40	January addressing mileage

Commissioner Huffman seconded the motion. The motion carried unanimously.

3. Commissioner Huffman made a motion for the County Treasurer to transfer \$368.50 from the Veteran's Transportation Account to the Forest County Transportation Account to pay for veteran's fares and co-pays in the month of January. Commissioner Wimer seconded the motion. The motion carried unanimously.
4. Commissioner Wimer made a motion for the County Treasurer to make a check out of the CDBG 2014 Contract #C0-000-61791 in the amount of \$31,788.88 payable to Jenks Township Supervisors for the Maple Street Storm Sewer Project Phase II. Commissioner Huffman seconded the motion. The motion carried unanimously.
5. Commissioner Huffman made a motion for the County Treasurer to make a check out of the CDBG 2015 Contract #C0-000-66488 in the amount of \$1,100.00 payable to the Forest County General Fund to reimburse for the Elm Street Waterline Project Phase II administration costs. Commissioner Wimer seconded the motion. The motion carried unanimously.
6. Commissioner Wimer made a motion for the County Treasurer to make a check out of the CDBG 2017 Contract #C0-000-69224 in the amount of \$1,200.00 payable to the Forest County General Fund to reimburse for the Maple Street Storm Sewer Project Phase II administration costs. Commissioner Huffman seconded the motion. The motion carried unanimously.
7. Commissioner Wimer made a motion for the County Treasurer to make a check out of the Liquid Fuels Fund in the amount of \$641.00 payable to Allegheny Valley Landscape for the provision of snow removal and the application of anti-skid for the Elm Street Bridge and Courthouse Drive for the months of December and January. Commissioner Huffman seconded the motion. The motion carried unanimously.
8. Commissioner Huffman made a motion for the County Treasurer to transfer \$275.93 from the Visitor Center Account to the General Fund to reimburse for supplier gas bills from October through December and January gas distribution charges at the Visitor Center. Commissioner Wimer seconded the motion. The motion carried unanimously.
9. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Visitor Center Account:

Allegheny Valley Landscape	\$446.00	Dec-Jan Snow removal and anti-skid application
Armstrong	\$69.95	Account #0487032-01
Penelec	\$68.03	Account #100111996839

Commissioner Huffman seconded the motion. The motion carried unanimously.
10. Commissioner Huffman made a motion for the County Treasurer to transfer \$734.57 from the Title III Account to the General Fund to reimburse for supplier gas bills from October through December and January gas distribution charges at the Fire-Wise Education center. Commissioner Wimer seconded the motion. The motion carried unanimously.
11. Commissioner Wimer made a motion for the County Treasurer to make a check out of the Title III Account payable to Penelec in the amount of \$182.49 for utilities at the Fire-wise Education Center. Commissioner Huffman seconded the motion. The motion carried unanimously.

VII. Public Comment: There was no public comment.

VIII. Adjournment: Commissioner Huffman made a motion to adjourn. Commissioner Wimer seconded the motion. The meeting adjourned at 10:38 a.m.

Respectfully submitted, Lynette Greathouse, Chief Clerk