

COMMISSIONER'S BOARD MEETING MINUTES, JULY 18, 2019

Present for the meeting were Commissioners Robert J. Snyder, Jr., Basil D. Huffman and Norman J. Wimer. Also present were Treasurer Stacey Barnes and Mark Kingston.

I. Call to Order: Commissioner Snyder called the meeting to order at 10:00 a.m. after leading the group in the Pledge of Allegiance and a moment of silence.

II. Public Comment: There was no public comment.

III. Approval of the July 11, 2019 meeting minutes: Commissioner Huffman made a motion to approve the minutes of the July 11, 2019 meeting. Commissioner Wimer seconded the motion. The motion carried unanimously.

IV. Approval of the following bills: Commissioner Wimer made a motion to approve paying the following bills. Commissioner Huffman seconded the motion. The motion carried unanimously.

| | |
|--------------------------|-------------|
| General Fund Payroll | |
| General Fund Bills | \$47,756.77 |
| Transportation Payroll | |
| Transportation Bills | |
| Children & Youth Payroll | |
| Children & Youth Bills | \$3,105.63 |

V. Department Requests: Commissioner Huffman made a motion to approve all department requests. Commissioner Wimer seconded the motion. The motion carried unanimously.

1. The Sheriff's Office is requesting approval to purchase the following items:

| | |
|-------------------------|------------|
| 2 rolls of barrier tape | \$30.00 |
| 1 Epson multi pack ink | \$44.09 |
| 2 Epson black ink | 16.99/each |

2. Chief Probation Officer Steven Barnett is requesting approval for himself and Ken Alsop to attend training in State College on August 8, 2019. There is no registration fee, lodging is \$89.00 per night for each and meals and mileage will be turned in upon return.

3. Chief Probation Officer Steven Barnett is requesting approval to attend the Adult Chiefs Conference in State College on September 23-25. Registration is \$175.00, lodging is \$99.00 per night for 2 nights and meals and mileage will be turned in upon return.

4. The Probation Department is requesting approval of the following expenditures:

| | | |
|---|-----------|------------------------|
| Youth Field Days prizes and handouts | \$1500.00 | Act 198 Funds |
| 25% of annual insurance cost for 4H grounds | \$299.25 | Community Service Fees |

5. The Transportation Department is requesting approval to purchase a new vacuum for the office at a cost of approximately \$150.00.

VI. Old Business:

1. Lesko Construction, being the only bidder (\$3400.00) on the hallway project, began work on July 16th. He agreed to paint all the walls in the new storage area at an additional cost of \$200.00. Voting machines and equipment will be kept in this new room.

VII. New Business:

1. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Title III Account to pay the following expenses at the Fire-Wise Education Center:

| | | |
|----------------|---------|-------------------------|
| Diana Allhiser | \$63.00 | Cleaning 6/9/19-7/14/19 |
|----------------|---------|-------------------------|

General Fund \$10.24 Reimburse for gas supplier costs
Penelec \$102.59 Account #100133270577

Commissioner Huffman seconded the motion. The motion carried unanimously.

2. Commissioner Huffman made a motion for the County Treasurer to make the following checks out of the 911 Account:

General Fund \$5,979.36 2nd quarter 2019 expenses
Windstream \$192.76 Account #021808867
MCI \$84.11 Account #814-944-3828

Commissioner Wimer seconded the motion. The motion carried unanimously.

3. Commissioner Wimer made a motion for the County Treasurer to make a check out of the Emergency Food and Shelter Account in the amount of \$30.16 payable to Second Harvest Food Bank for the March payment received. Commissioner Huffman seconded the motion. The motion carried unanimously.

4. Commissioner Huffman made a motion for the County Treasurer to transfer \$7,538.45 from the Sheriff's Patrol Account to the General Fund to reimburse for June patrols and mileage. Commissioner Wimer seconded the motion. The motion carried unanimously.

5. Commissioner Wimer made a motion for the County Treasurer to make the following checks out of the Visitor Center Account:

Armstrong \$69.95 Account #0487032-01
UGI \$32.91 Account #411007533655
General Fund \$12.29 Reimburse for Snyder Brothers gas bill

Commissioner Huffman seconded the motion. The motion carried unanimously.

6. Commissioner Huffman made a motion to approve the Section 504 and Transition Plan for CDBG as presented by Rowan Rose, Community and Economic Development Director, whereby a few changes need to be made with braille signage, language added to job postings and 711 directions to be given on documents. These updates for handicapped accessibility are to be recorded as they are accomplished. Commissioner Wimer seconded the motion. The motion carried unanimously.

7. Commissioner Huffman made a motion to approve the Individual Agreement between Terry Dreihaup and Forest County/Children & Youth Services effective July 1, 2019 through June 30, 2020 at a rate of \$60.00 per hour for the first hour and \$40.00 per hour thereafter. Commissioner Wimer seconded the motion. The motion carried unanimously.

8. Commissioner Wimer made a motion to approve Resolution #6 of 2019, authorizing Forest County to request a Multimodal Transportation Fund grant in the amount of \$2,140,550.00 from the Commonwealth Financing Authority to be used for the Mayburg Bridge Multimodal Transportation Project. This grant requires a 4.5% match. Commissioner Huffman seconded the motion. The motion carried unanimously. The motion carried unanimously.

- VIII. Adjournment: Commissioner Wimer made a motion to adjourn. Commissioner Snyder seconded the motion. The meeting adjourned at 10:20 a.m.

Respectfully submitted, Lynette Greathouse, Chief Clerk