

COMMISSIONERS  
R. James Parrett  
Robert J. Snyder, Jr.  
Basil D. Huffman

# County of Forest

*Commissioner's Office  
526 Elm Street, Box 3  
Tionesta, Pennsylvania 16353*

SOLICITOR  
Joseph E. Altomare

OPEN RECORDS  
Rhonda Harman  
814-755-3840

CHIEF CLERK  
Virginia M. Call  
814-755-3537

## RIGHT-TO-KNOW REQUEST FORM

Date Requested: \_\_\_\_\_

Request Submitted By:            EMAIL            US MAIL            FAX            IN-PERSON

Name of Requestor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/County: \_\_\_\_\_  
(Required)

Telephone: \_\_\_\_\_  
(Optional)

**Records Requested:**  
*Provide as much specific detail as possible so the records can be properly identified.*

Do you want copies:                            YES                            NO

Do you want to inspect the records:        YES                            NO

Do you want certified copies of records:    YES                            NO

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Open Records Official:

Date Received by County:

County Five (5)-Day Response Due: